



The training you want, when and where you want it!

# HTML Level One

## Course Duration:

One Day

## Course Objectives:

This course has been designed to give first time users the skills they need to create and edit HTML documents for submission to a web server and use HTML to improve their web site. This course is 100% hands on, with practical exercises to practice the new skills as you learn them.

## Course Content:

- **HTML Basics**
  - Browsing the web
  - Web concepts
  - Browsing the web
  - Viewing the source code of a web page
  - Creating a simple HTML document
  - Adding body text to an HTML document
- **Adding text**
  - Creating headings and paragraphs
  - Creating headings
  - Creating paragraphs and inserting line breaks
  - Adding comments
  - Using character entities
  - Formatting text
  - Formatting body text
  - Setting alignment
  - Using horizontal rules
  - Inserting a horizontal rule
  - Formatting a horizontal rule
- **Adding hyperlinks**
  - Adding hyperlinks to another web site
  - Observing hyperlinks
  - Adding a hyperlink to another web site
  - Adding hyperlinks within your web site
  - Adding a hyperlink to another page on your site
  - Adding a hyperlink to a point within a page
  - Sending an e-mail from a page
  - Adding a mailto link
- **Images and backgrounds**
  - Adding images
  - Adding an image to a web page
  - Aligning text around an image
  - Using a graphic as a hyperlink
  - Backgrounds
- Adding a background colour
- Adding a background image
- Watermarking the background image
- **Adding lists**
  - Adding unordered lists
  - Adding ordered lists
  - Adding definition lists
  - Working with lists
  - Using different types of bullets
  - Using an images as bullets
  - Nesting lists
- **Tables**
  - Creating tables
  - Creating a table
  - Setting table properties
  - Adding headings in a table
  - Working with tables
  - Spanning cells across rows and columns
  - Setting alignment within a table
  - Inserting images and links within cells
  - Nested tables
  - Using nested tables
- **Introduction to style sheets**
  - Embedded and inline styles
  - Using inline styles
  - Defining and using embedded styles
  - Using DIV and SPAN tags
  - Linked styles
  - Using a linked style sheet
  - Creating a style sheet file and linking it to a page
  - Cascading style sheets
  - Discussing cascading order of styles

## Prerequisites:

A basic working knowledge of a web publishing software package like Dreamweaver or FrontPage would be an advantage.

## Interested in this course?

Contact us today to see how Insight can tailor training to suit your needs. Call us on 08452 306 099 or visit our website [insighta.co.uk](http://insighta.co.uk)