

Course Name**Sage 50 Accounts Intermediate****Course Duration****One or Two Days**

depending on current knowledge

Course Objectives

This course has been designed for existing users and is 100% hands-on, with exercises to help delegates practice the new skills they learn.

Course Content

- Before You Start
- Working with Sage 50 Accounts
- Getting Started
- Prepayments & Accruals
- Fixed Assets & Depreciation
- Delivery Addresses
- Entering Purchase Orders
- Purchase Order Skeletons
- Processing Purchase Orders
- Product Records & Purchase Orders
- BOMs & Product Transfers
- Product Pricing Options
- Entering Sales Orders
- Recurring Sales Order Skeletons
- Processing Sales Orders
- More about Sales Invoices
- Credit Control
- Chasing Debts
- Customer Refunds
- Late Payment Legislation
- Writing off Bad Debts
- Cash Flow Forecasting
- Activating and Setting Up Sage 50 Accounts

Prerequisites

Knowledge of Windows along with familiarity with using a keyboard and mouse is assumed. Some knowledge of accounting principles would be useful.

Interested in this course?

Contact us today to see how Insight can tailor training to suit your needs. Call us on **08452 306 099** or visit our website **insighta.co.uk**