

Course Name

Adobe InDesign Level 2

Course Duration

One Day

Course Objectives

This course is intended for students who want to expand their entry-level knowledge of Adobe InDesign by using advanced features and collaboration tools.

Course Content

- **Creating Documents for Multiple Formats**
 - Build Layout Variations
 - Link Content
- **Managing Advanced Page Elements**
 - Create Repeating Content
 - Work with Text Layouts
 - Create Transparency
 - Use Anchored Objects
 - Manage a Library
- **Managing Styles**
 - Import Styles from Microsoft® Word Documents
 - Create Nested and GREP Styles
 - Apply Styles in a Sequence and Manage Overrides
 - Redefine Styles and Break Style Links
- **Building Complex Paths**
 - Create Bézier Paths
 - Create Clipping Paths
 - Create Compound Paths
- **Managing External Files**
 - Import Layered Files
 - Merge Data
- **Creating Dynamic Documents**
 - Create Document Sections
 - Insert Text Variables
 - Create Interactive Documents
- **Managing Long Documents**
 - Create a Book
 - Build a Table of Contents
 - Create Hyperlinks and Cross-References
 - Generate an Index
 - Insert Footnotes
- **Publishing InDesign Files for Other Formats**
 - Export PDF files for Print
 - Export Interactive PDF Files
 - Export Files for Animation
 - Export Files for the Web
- **Customizing Print Settings**
 - Manage Colours
 - Preview the Print Output
 - Create Print Presets

Prerequisites

Adobe InDesign Level 1, or equivalent level of knowledge.

Interested in this course?

Contact us today to see how Insight can tailor training to suit your needs. Call us on **08452 306 099** or visit our website **insighta.co.uk**