

**Course Name****Adobe InDesign Mini Course****Course Duration****Half Day (3 hrs)****Course Objectives**

This course has been developed for those who wish to understand the fundamentals of Adobe InDesign. It is a half day course that can be combined with one of the other products to create a tailored 1 day course.

**Course Content**

- Document Setup
- Formatting Text
- Using Styles
- Working with Columns
- Linking Text Frames
- Inset Spacing and Frames
- Applying Colour
- Multiple Pages
- Master Pages
- Page Numbering
- General Layouts
- Preparing for Print
- Converting to PDF

**Prerequisites**

This course can be combined with the Adobe Photoshop, Adobe Illustrator or Adobe Acrobat mini course to create a tailored 1 day course.

**Interested in this course?**

Contact us today to see how Insight can tailor training to suit your needs. Call us on **08452 306 099** or visit our website **[insighta.co.uk](http://insighta.co.uk)**